



**NOTICES OF SUBSTANTIVE POLICY STATEMENT**

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)).

Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice.

Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal

procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the Arizona Administrative Procedure Act.

If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**DEPARTMENT OF HEALTH SERVICES**

[M15-18]

**1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:**

SP-041-PHS-EMS: Attendance at an Informal Interview Conducted under A.R.S. § 36-2211(C)

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Issuance date: January 30, 2015  
Effective date: February 1, 2015

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement notifies the public of the policy of the Arizona Department of Health Services (Department) regarding informal interviews conducted under Arizona Revised Statutes (A.R.S.) § 36-2211(C).

**4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

A.R.S. § 36-2211

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a revised substantive policy statement that updates the current substantive policy statement to allow an informal interview to be conducted telephonically, if requested by an emergency medical care technician and approved by the medical director of the Bureau of Emergency Medical Services within the Department.

**6. The agency contact person who can answer questions about the substantive policy statement:**

Name: Terry Mullins, Bureau Chief

Address: Arizona Department of Health Services  
Bureau of Emergency Medical Services and Trauma System  
150 N. 18th Ave., Suite 540  
Phoenix, AZ 85007-3248

Telephone: (602) 364-3150

Fax: (602) 364-3568

E-mail: Terry.Mullins@azdhs.gov

or

Name: Jeff Bloomberg, Manager

Address: Arizona Department of Health Services  
Office of Administrative Counsel and Rules  
1740 W. Adams, Suite 203  
Phoenix, AZ 85007

Telephone: (602) 542-1020

Fax: (602) 364-1150

E-mail: Jeff.Bloomberg@azdhs.gov



**7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at the following web address: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Bureau of Emergency Medical Services and Trauma System, 150 N. 18th Avenue, Suite 540, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.

## NOTICE OF SUBSTANTIVE POLICY STATEMENT

### DEPARTMENT OF HEALTH SERVICES

[M15-19]

**1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:**

SP-053-PHS-EMS: Clarification of Requirements for an Invoice Prepared for a Third-Party Payor under 9 A.A.C. 25, Article 11

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Issuance date: January 30, 2015

Effective date: February 1, 2015

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement clarifies the requirements established under Arizona Administrative Code (A.A.C.) R9-25-1110 for an invoice of rates and charges prepared by a ground ambulance service for a third-party payor.

**4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

A.A.C. R9-25-1110

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a revised substantive policy statement that updates the address of the Bureau of Emergency Medical Services and Trauma System and clarifies the wording of the substantive policy statement.

**6. The agency contact person who can answer questions about the substantive policy statement:**

Name: Terry Mullins, Bureau Chief

Address: Arizona Department of Health Services  
Bureau of Emergency Medical Services and Trauma System  
150 N. 18th Ave., Suite 540  
Phoenix, AZ 85007-3248

Telephone: (602) 364-3150

Fax: (602) 364-3568

E-mail: Terry.Mullins@azdhs.gov

or

Name: Jeff Bloomberg, Manager

Address: Arizona Department of Health Services  
Office of Administrative Counsel and Rules  
1740 W. Adams, Suite 203  
Phoenix, AZ 85007

Telephone: (602) 542-1020

Fax: (602) 364-1150

E-mail: Jeff.Bloomberg@azdhs.gov

**7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Ser-



vices, Office of Administrative Counsel and Rules at the following web address: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Bureau of Emergency Medical Services and Trauma System, 150 N. 18th Avenue, Suite 540, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**DEPARTMENT OF HEALTH SERVICES**

[M15-20]

**1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:**

SP-072-PHS-EMS: Interpretation of “Authorized Federal or State Emergency Response Deployment”

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Issuance date: January 30, 2015

Effective date: February 1, 2015

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement notifies the public how the Arizona Department of Health Services (Department) interprets “authorized federal or state emergency response deployment” in Arizona Administrative Code (A.A.C.) R9-25-405.

**4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

A.A.C. R9-25-404 and R9-25-405

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a revised substantive policy statement that corrects cross-references and nomenclature in the substantive policy statement.

**6. The agency contact person who can answer questions about the substantive policy statement:**

Name: Terry Mullins, Bureau Chief  
Address: Arizona Department of Health Services  
Bureau of Emergency Medical Services and Trauma System  
150 N. 18th Ave., Suite 540  
Phoenix, AZ 85007-3248  
Telephone: (602) 364-3150  
Fax: (602) 364-3568  
E-mail: Terry.Mullins@azdhs.gov

or

Name: Jeff Bloomberg, Manager  
Address: Arizona Department of Health Services  
Office of Administrative Counsel and Rules  
1740 W. Adams, Suite 203  
Phoenix, AZ 85007  
Telephone: (602) 542-1020  
Fax: (602) 364-1150  
E-mail: Jeff.Bloomberg@azdhs.gov

**7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at the following web address: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Bureau of Emergency Medical Services and Trauma System, 150 N. 18th Avenue, Suite 540, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made



payable to the Arizona Department of Health Services.

## NOTICE OF SUBSTANTIVE POLICY STATEMENT

### DEPARTMENT OF HEALTH SERVICES

[M15-21]

**1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:**

SP-073-PHS-EMS: Approval of Medical Devices

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Issuance date: January 30, 2015

Effective date: February 1, 2015

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement notifies the public of the policy of the Arizona Department of Health Services (Department) regarding the Department's approving medical devices for use by an emergency medical care technician in the prehospital emergency medical services setting.

**4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

Arizona Revised Statutes § 36-2205

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a revised substantive policy statement that corrects nomenclature in and clarifies the wording of the substantive policy statement.

**6. The agency contact person who can answer questions about the substantive policy statement:**

Name: Terry Mullins, Bureau Chief

Address: Arizona Department of Health Services  
Bureau of Emergency Medical Services and Trauma System  
150 N. 18th Ave., Suite 540  
Phoenix, AZ 85007-3248

Telephone: (602) 364-3150

Fax: (602) 364-3568

E-mail: Terry.Mullins@azdhs.gov

or

Name: Jeff Bloomberg, Manager

Address: Arizona Department of Health Services  
Office of Administrative Counsel and Rules  
1740 W. Adams, Suite 203  
Phoenix, AZ 85007

Telephone: (602) 542-1020

Fax: (602) 364-1150

E-mail: Jeff.Bloomberg@azdhs.gov

**7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at the following web address: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Bureau of Emergency Medical Services and Trauma System, 150 N. 18th Avenue, Suite 540, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.



NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

[M15-22]

1. **Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:**

SP-077-PHS-EMS: Interpretation of "Rapid Infuser System" in 9 A.A.C. 25, Article 13, Exhibit I

2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Issuance date: January 30, 2015

Effective date: February 1, 2015

3. **Summary of the contents of the substantive policy statement:**

The substantive policy statement notifies the public of the policy of the Arizona Department of Health Services (Department) regarding how the Department interprets the language "Rapid infuser system" in Arizona Administrative Code (A.A.C.) Title 9, Chapter 25, Article 13, Exhibit I, Arizona Trauma Center Standards.

4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

9 A.A.C. 25, Article 13, Exhibit I

5. **A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a revised substantive policy statement that updates formatting and clarifies the wording of the substantive policy statement.

6. **The agency contact person who can answer questions about the substantive policy statement:**

Name: Terry Mullins, Bureau Chief

Address: Arizona Department of Health Services  
Bureau of Emergency Medical Services and Trauma System  
150 N. 18th Ave., Suite 540  
Phoenix, AZ 85007-3248

Telephone: (602) 364-3150

Fax: (602) 364-3568

E-mail: Terry.Mullins@azdhs.gov

or

Name: Jeff Bloomberg, Manager

Address: Arizona Department of Health Services  
Office of Administrative Counsel and Rules  
1740 W. Adams, Suite 203  
Phoenix, AZ 85007

Telephone: (602) 542-1020

Fax: (602) 364-1150

E-mail: Jeff.Bloomberg@azdhs.gov

7. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at the following web address: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Bureau of Emergency Medical Services and Trauma System, 150 N. 18th Avenue, Suite 540, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT****DEPARTMENT OF HEALTH SERVICES**

[M15-23]

- 1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:**  
SP-078-PHS-EMS: Interpretation of How Scope of Practice Applies to a Student Enrolled in a Course
- 2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**  
Issuance date: January 30, 2015  
Effective date: February 1, 2015
- 3. Summary of the contents of the substantive policy statement:**  
The substantive policy statement notifies the public how the Arizona Department of Health Services (Department) interprets requirements related to certification and scope of practice as applied to a student enrolled in a course.
- 4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**  
Arizona Administrative Code R9-25-304, R9-25-401, and R9-25-502
- 5. A statement as to whether the substantive policy statement is a new statement or a revision:**  
This is a revised substantive policy statement that corrects cross-references and nomenclature in and clarifies the wording of the substantive policy statement.
- 6. The agency contact person who can answer questions about the substantive policy statement:**  
Name: Terry Mullins, Bureau Chief  
Address: Arizona Department of Health Services  
Bureau of Emergency Medical Services and Trauma System  
150 N. 18th Ave., Suite 540  
Phoenix, AZ 85007-3248  
Telephone: (602) 364-3150  
Fax: (602) 364-3568  
E-mail: Terry.Mullins@azdhs.gov  
or  
Name: Jeff Bloomberg, Manager  
Address: Arizona Department of Health Services  
Office of Administrative Counsel and Rules  
1740 W. Adams, Suite 203  
Phoenix, AZ 85007  
Telephone: (602) 542-1020  
Fax: (602) 364-1150  
E-mail: Jeff.Bloomberg@azdhs.gov
- 7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**  
A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at the following web address: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Bureau of Emergency Medical Services and Trauma System, 150 N. 18th Avenue, Suite 540, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.



**NOTICE OF SUBSTANTIVE POLICY STATEMENT**

**DEPARTMENT OF HEALTH SERVICES**

[M15-24]

**1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:**

SP-082-PHS-EMS/SP-034-PHL-MED: Emergency Medical Care Technicians Practicing in Hospitals

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Issuance date: January 30, 2015

Effective date: February 1, 2015

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement notifies the public of the policy of the Arizona Department of Health Services (Department) regarding emergency medical care technicians (EMCTs) practicing in hospitals.

**4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

Arizona Revised Statutes Title 36, Chapter 4 and Chapter 21.1 and Arizona Administrative Code Title 9, Chapter 10, Articles 1 and Title 9, Chapter 25, Articles 2, 4, and 5.

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a revised substantive policy statement that updates SP-082-PHS-EMS/SP-034-PHL-MED. The number of the substantive policy statement was amended to reflect organizational changes within the Department. Cited rule Sections were updated to reflect recent rules changes. The format of and the nomenclature used in the substantive policy statement was also updated, and the wording of the substantive policy statement was clarified.

**6. The agency contact person who can answer questions about the substantive policy statement:**

Name: Terry Mullins, Bureau Chief

Address: Arizona Department of Health Services  
Bureau of Emergency Medical Services and Trauma System  
150 N. 18th Ave., Suite 540  
Phoenix, AZ 85007-3248

Telephone: (602) 364-3150

Fax: (602) 364-3568

E-mail: Terry.Mullins@azdhs.gov

or

Name: Kathryn McCanna, Branch Chief

Address: Arizona Department of Health Services  
Public Health Licensing Services  
Health Care Institutions Licensing  
150 N. 18th Ave., Suite 400  
Phoenix, AZ 85007

Telephone: (602) 364-2841

Fax: (602) 364-4808

E-mail: Kathryn.McCanna@azdhs.gov

or

Name: Jeff Bloomberg, Manager

Address: Arizona Department of Health Services  
Office of Administrative Counsel and Rules  
1740 W. Adams, Suite 203  
Phoenix, AZ 85007

Telephone: (602) 542-1020



Fax: (602) 364-1150  
E-mail: Jeff.Bloomberg@azdhs.gov

**7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at either of the following web addresses: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness> or <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=licensing>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services from either the Bureau of Emergency Medical Services and Trauma System or the Division of Public Health Licensing Services, 150 N. 18th Avenue, Phoenix, AZ 85007 for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.

## NOTICE OF SUBSTANTIVE POLICY STATEMENT

### DEPARTMENT OF HEALTH SERVICES

[M15-25]

**1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:**

SP-058-PHS-EDC: Health Care Institution Administrator Reporting

**2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**

Issuance date: February 10, 2015  
Effective date: February 15, 2015

**3. Summary of the contents of the substantive policy statement:**

The substantive policy statement notifies the public how the Arizona Department of Health Services (Department) interprets the reporting requirements for an administrator of a health care institution (HCI) in which a case or suspect case of a reportable disease is diagnosed, treated, or detected or a reportable occurrence is detected.

**4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**

Arizona Administrative Code (A.A.C.) R9-6-202, Table 1, A.A.C. R9-6-204, and Table 3

**5. A statement as to whether the substantive policy statement is a new statement or a revision:**

This is a revised substantive policy statement that updates the format and clarifies the wording of the substantive policy statement. The revised substantive policy statement also adds the Department's interpretation of how the reporting requirements for a HCI administrator in A.A.C. R9-6-202(B) and Table 1 may be combined with the reporting requirements for the HCI's clinical laboratory director in A.A.C. R9-6-204 and Table 3.

**6. The agency contact person who can answer questions about the substantive policy statement:**

Name: Ken Komatsu, State Epidemiologist

Address: Arizona Department of Health Services  
Division of Public Health Preparedness  
150 N. 18th Ave., Suite 100  
Phoenix, AZ 85007

Telephone: (602) 364-3587

Fax: (602) 542-2722

E-mail: komatsk@azdhs.gov

or

Name: Jeff Bloomberg, Manager

Address: Arizona Department of Health Services  
Office of Administrative Counsel and Rules  
1740 W. Adams, Suite 203  
Phoenix, AZ 85007

Telephone: (602) 542-1020



Fax: (602) 364-1150

E-mail: Jeff.Bloomberg@azdhs.gov

**7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**

A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at the following web address: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Bureau of Epidemiology and Disease Control, 150 N. 18th Avenue, Suite 150, Phoenix, AZ 85007 for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.